



CSE 2026

APPLICATION CHEAT SHEET



NEXT EXAM DATE:
AUGUST 9, 2026



FILING PERIOD:
MAY 14 – JUNE 10, 2026

NOTE: Slots are strictly first-come, first-served. Regions may close filing once capacity is reached—often within the first week.

STEP-BY-STEP PROCESS

- 1** **MONITOR REGIONAL ADVISORIES:**
 Check the official CSC website (csc.gov.ph) or your specific CSC Regional Office Facebook page.
Crucial: Confirm if your region requires an online appointment or allows walk-in filing.
- 2** **VERIFY ELIGIBILITY:**
 - **Filipino citizen**, at least **18 years old** on the day of filing.
 - **No criminal record/conviction** involving moral turpitude.
 - **The 3-Month Rule:** You must not have taken the same level of exam (Professional or Sub-Prof) within the last 3 months (i.e., after May 9, 2026).
- 3** **CHOOSE YOUR LEVEL:**
 - **Professional:** For 1st and 2nd level positions (technical/clerical to executive).
 - **Sub-Professional:** For 1st level positions (clerical, trades, crafts).
- 4** **PREPARE THE "BIG 4" REQUIREMENTS:**
 - **CS Form No. 100 (Revised 2023):** Do not use older versions.
 - **4 ID Photos:** Passport size (4.5 cm × 3.5 cm) with a hand-held name tag.
 - **Valid ID:** Original and clear photocopy.
 - **Fee:** P500.00 exact amount preferred.
- 5** **SUBMIT & SECURE RECEIPT:**
 Follow your region's queuing system. Once submitted, ensure you receive your **Application Receipt**. Do not lose this—it contains your examinee details.
- 6** **RETRIEVE SCHOOL ASSIGNMENT:**
 Access the **Online Notice of School Assignment (ONSA)** via the CSC website starting **August 1, 2026**.
- 7** **EXAM DAY READINESS:**
 Gates close at exactly **7:45 AM**. Arrive by **6:30 AM**. **Strict Policy: No ID, no exam.** Use **black ballpen only**.

THE "PARTICULARS" (TECHNICAL SPECIFICATIONS)

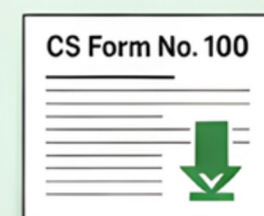
| CATEGORY | REQUIREMENTS & REMINDERS | PHOTO SPECS |
|--------------------------|--|----------------------------|
| PHOTO SPECS | White background, taken within 3 months. Name tag must show: <div style="border: 1px solid black; padding: 5px; display: inline-block; margin-right: 10px;">Handwritten signature</div> over <div style="border: 1px solid black; padding: 5px; display: inline-block;">Printed Full Name</div> No eyeglasses, no colored lenses, and ears must be visible. | *sample reference only |
| ACCEPTED IDs | PhilID (National ID/ePhilID), Passport, Driver's License, PRC, SSS, GSIS (UMID), Voter's ID, PhilHealth (must have clear photo/signature), or Postal ID. | |
| BIRTH CERTIFICATE | Required only if your valid ID does not indicate your date of birth. Must be a clear copy issued by the PSA or Local Civil Registrar. | |
| EXAM DAY GEAR | Valid ID (same one used for filing), Application Receipt, and 2-3 Black Ballpens. Calculators and smartwatches are strictly prohibited. | |

KEY 2026 DATES TO REMEMBER

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|----------------------------------|---|
| Official Bulletin Release | Expected around April 20, 2026 . |
| Filing Starts | May 14, 2026 (Set an alarm—slots in NCR/Region 4 fill up instantly) |
| Filing Ends | June 10, 2026 (Unless slots are filled earlier) |
| Exam Day | August 9, 2026 |
| Release of Results | Expected by October 12, 2026 |

PRO-TIP:

Download the "**CS Form No. 100**" early and fill it out at home to save time at the field office.



Print it on Legal Size (8.5" × 13") paper, as some regions are strict about paper dimensions.



ARE YOU PLANNING TO TAKE THE PROFESSIONAL OR SUB-PROFESSIONAL LEVEL?
 Visit us at csequest.ph to help you on your quest! CSE Quest is not affiliated with CSC.

